

Name: \_\_\_\_\_

## Idylwilde Farms

366 Central Street  
Acton, MA 01720  
978-263-5943



# Application for Employment

## FIRST, A LITTLE IDYLWILDE HISTORY

Farming is a family tradition for the Napoli brothers: Thomas, Richard, and David. Their grandparents, Frank and Mary Napoli, who immigrated from Italy in early 1898, raised vegetables, poultry, and eggs on forty acres in Lexington. Their son Thomas helped as they delivered their produce and eggs door to door by pushcart.

By 1930 the delivery cart had been replaced by a retail farm stand operated by Thomas and his wife Catherine. Thomas named the farm Idylwilde and for 36 years continued to bring his customers the fresh eggs, quality poultry, and fine vegetables they counted on.

In 1969, the third generation of Massachusetts's growers, Thomas, Richard, and David Napoli moved Idylwilde Farm to Acton in order to continue the tradition of quality and service that made the original stand famous.

Today, the business continues to be family operated. Along with the three brothers and their mother Catherine, you may catch a glimpse of the next generation, which includes 13 first cousins, helping out at the farm!

The present Dutch barn and greenhouse designed by the Napoli brothers replaced the small store on Central Street in 1985. Local craftsmen built the post and beam structure with 100 tons of ash, pine, and Berkshire oak.

In this splendid setting, customers continue to truly enjoy shopping year-round for their daily meals and special occasions in an Old World atmosphere. The Napoli brothers are grateful to all their customers, friends, and dedicated staff who have helped Idylwilde Farms grow and extend a warm invitation to all to visit.

## HOW TO COMPLETE THIS APPLICATION

Please use a blue or black pen and print legibly. If you need more space, attach an additional sheet of paper. To ensure processing, please complete all sections of the application. Once you have answered the questions, sign the application.

Return the completed application to a store manager. We'll need a few days to review your skills and experience. In the meantime, please allow us to tell you what might happen next:

- Interview with department manager
- Reference check

We hope your qualifications will reflect our current needs. In which case, we will extend a job offer. If not, we would like to keep your application on file in case there is an opening in the near future.

## PERSONAL INFORMATION

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Present Street Address : \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

If you are under 18, can you furnish a work permit from your school? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you legally authorized to work in the U.S.? Yes \_\_\_ No \_\_\_ *Idylwilde Farm, Inc. hires U.S. citizens and aliens authorized to work in the United States. All new employees are required to complete an I-9 form and provide documentation establishing identity and employment eligibility within three (3) days of hire.*

Do you have any friends or family who are employed by our company? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please list their names. \_\_\_\_\_

## AVAILABILITY

Please indicate the hours you're available to work:

| Wednesday | Thursday | Friday | Saturday | Sunday | Monday | Tuesday                     |
|-----------|----------|--------|----------|--------|--------|-----------------------------|
|           |          |        |          |        |        | <b>*CLOSED<br/>TUESDAYS</b> |

\*With the exception of a few *major* holiday weeks.

What is your pay expectation? \_\_\_\_\_ How many hours would you like to work each week? \_\_\_\_\_

When could you start? \_\_\_\_\_ What position are you applying for? \_\_\_\_\_

What planned vacations or extended time off do you need in the next three to six months? \_\_\_\_\_

Attendance and punctuality are important factors to an employee's success or failure with Idylwilde. How do you maintain good attendance and punctuality? \_\_\_\_\_

How long would you like to work at Idylwilde? \_\_\_\_\_

## EDUCATION

|             | Name & Location | # of Years | Degree? | Major |
|-------------|-----------------|------------|---------|-------|
| High School |                 |            |         |       |
| College     |                 |            |         |       |
| Other       |                 |            |         |       |

## WORK EXPERIENCE

List your last three employers, starting with the most recent.

| Dates Employed | Company & Address | Position & duties | Supervisor & Phone number | Reason for leaving |
|----------------|-------------------|-------------------|---------------------------|--------------------|
|                |                   |                   |                           |                    |
|                |                   |                   |                           |                    |
|                |                   |                   |                           |                    |

May we contact your current employer? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been employed by Idylwilde before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please state where, when and your reason for leaving: \_\_\_\_\_

Have you applied for a position with Idylwilde before? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please state when \_\_\_\_\_

Have you ever been dismissed or forced to resign from employment? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

## REFERENCES

Please list 3 professional references (*not related to you*). Employment is subject to a satisfactory outcome of a background check.

Name \_\_\_\_\_ Phone: \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

How do you know this person? \_\_\_\_\_

Name \_\_\_\_\_ Phone: \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

How do you know this person? \_\_\_\_\_

Name \_\_\_\_\_ Phone: \_\_\_\_\_ Years Acquainted: \_\_\_\_\_

How do you know this person? \_\_\_\_\_

## REFERRAL SOURCE

How did you hear about the position you are applying for? (*Check applicable box.*)

- Walk in applicant
- Employee Referral (*please state name of employee*) \_\_\_\_\_
- Newspaper Ad (*please specify newspaper*) \_\_\_\_\_
- Other (*Please specify*) \_\_\_\_\_

## SUPPLEMENTAL INFORMATION

What do you think you will enjoy about working for Idylwilde? \_\_\_\_\_

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What is your definition of customer service? \_\_\_\_\_

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## CERTIFICATION

I agree and understand that, if employed, my employment, having no specific term, is based upon mutual consent and may be terminated at will with or without cause, by either party (the employer or me) without prior notice to the other. I also understand that this aspect of my employment may not change an individual written agreement signed by the owner of Idylwilde Farm and myself. This application does not constitute an agreement or contract for employment for any specified period or definite duration. This statement does not and is not intended to, interfere with, limit or relinquish an employee's right to join others to work toward altering the terms and conditions of his/her employment, including the at-will status. I further understand that if hired, upon termination of my employment I will promptly return all property belonging to Idylwilde Farm. This application is current for 60 days. At the conclusion of that time, if I have not heard from Idylwilde Farm and still wish to be considered for employment, I will complete a new application form. I certify under penalty of perjury, that all the above information is true and complete. I understand that any falsification or omission of information may result in denial of employment or, if hired, termination of employment.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**